

**Meeting of the South Holderness Internal Drainage Board**  
**Held at Frank Hill & Son's offices 18 Market Place, Patrington**  
**On 4<sup>th</sup> June 2013 at 10.00am**

**PRESENT**

J Maston – Chairman - Preston  
C Martinson – Keyingham  
H Sadler – Keyingham  
M Cook – Thorngumbald  
T Williams – Ottringham  
M Jackson – Ottringham  
G Lount – Skeffling  
G Nettleton – Winestead  
R Stephenson - Skeffling  
Councillor P Turner East Riding of Yorkshire Council

**IN ATTENDANCE**

Mr Ralph Ward Clerk, Miss R Speck

**1. Apologies for absence**

A Styche, P Stephenson

**2. Declaration of Interest**

None.

**3. Minutes of the Meeting held on Tuesday 4<sup>th</sup> April 2013**

Approved subject to alteration in item 3 – change 'expenses' to 'payment'.

**4. Matters arising therein**

None

**5. a. Maintenance Works**

1. Work at Stone Creek and Hedon Haven  
Keyingham Drain OK but dropped 18" in Halsham Drain.  
Burstwick Drain has some hold up probably due to Old Pollards Clough Land or debris in the drain through Hedon
2. Humber Works invoice is paid and the monies from contributors is now in
3. MMO – Sampling costs are still under discussion. R Ward explained that the original quotation had been for £2,800 but the latest bill was for £7442.50 and the letter with it stated there may be a further £2380.50 to invoice. Originally was told a licence wasn't needed. Then they said we did. The application had to be filled in on screen. The licence they have charged for is a bespoke licence which includes all their time to make their system fit what we were doing. Graham Stuart MP and R Benyon MP are currently investigating this for us. C Martinson stated an awful lot of maintenance could have been done for the £10,000.
4. J Maston asked if BP had paid. R Ward stated they haven't. J Maston had emails regarding this he would forward to R Ward
5. A meeting had been held with Innes Thompson from Environment Agency regarding cleaning the main drains on their behalf. EA want it done but asked if the Boards intention is to do it properly. After discussion the Board felt they would have to clean the main drains but felt some of the precept should be returned and permits should be sorted by EA. R Ward would follow this up.
6. J Maston informed members Preston had a rota for dredging so all areas were done every 7 years. Members thought this was a brilliant idea and could also be done for other areas. Preston would normally sprayed some parts of their drains. Members were asked to think about the sections in their area which needed attention spraying and let R Ward or J Maston know in the next 2-3 weeks.
7. It was suggested it would be useful to know the levels along Keyingham Drain.

8. R Ward suggested if Innes Thompson hadn't confirmed a meeting date before 20<sup>th</sup> June 2013 then a sub-committee be formed to take forward the Dredging and Weeding and EA be informed to deal with notices etc.

**b. Health and Safety**

No reported problems.

A health and Safety Policy has been drawn up by Richard Shepherd. Similar to the ones the boards previously had. The Members instructed R Ward and J Maston to read, amend if necessary and sign on behalf of the Board

**c) Correspondence**

G Stuart had corresponded with us over the MMO licence payments.

**d) Planning Applications**

26-4-13	Agricultural building at Elm Farm, Roos	DC/13/00738	Replied - No Objection
29-4-13	Terminal Modifications at York Gas Field	DC/13/00642	Replied - No Objection
24-5-13	Factory Extension Ellifoot Lane, Burstwick	DC/13/01257	Members requested it was made clear that access must not be lost at one side of the site. Clerk had issues on direct discharge of water
3-6-13	Erection of replacement pig shed, Ottringham Road, Keyingham	DC/13/01411	May already have been constructed

**e) Land Drainage Consents**

No applications made

**f) Policy Statement for approval**

Agreed and signed by Chair.

**g) Bank Accounts**

£117,000 in bank account. Ottringham and Winestead accounts are now closed and the amounts have been transferred in to the new account. Rates of £24,000 have been paid and special levies of £51,000. Thorngumbald, Skeffling, Keyingham are in the process of being closed down and Preston is awaiting a payment in before it can be closed.

The members discussed the use of internet banking but agreed to continue using cheques and paying in slips for transfers between the current and deposit accounts.

**h) Accounts for confirmation**

		Cheque number	Nett	Vat	Gross
Towergate Insurance	Other Admin – Combined Insurance	100005	1122.00	0.00	1122.00
The Property Jungle	Other Admin – website design	100001	395.00	79.00	474.00
Humber Management Scheme	Upland Water Contributions	100004	90.00	0.00	90.00

S Martinson and Son	Maintenance Keyingham	100002	125.00	25.00	150.00
Frank Hill And Son	F Hill & Son Admin Costs	100003	103.66	20.74	124.40
Wilkin Partners	Maintenance Keyingham Burstwick and Braemar	100006	234.00	46.80	280.80

#### 6. Update on revising new Board Area

R Ward informed the members that several meetings had been held.

- 1) Crown Estates,
- 2) ERYC Andy McCloghlin
- 3) Environment Agency Innes Thompson
- 4) ERYC Councillors C Matthews and P Turner and Andy McCloughlin

ERYC are happy with the new catchment area being included although they want to keep control of the residential areas. They also want to make sure all the homework is done before going ahead. Innes Thompson (EA) is in favour but isn't sure if it can be done legally at the moment. The Medway letter could still apply. Crown have 3 areas which could be affected. They would not resist adding Keyingham Marsh into the area but Cherry Cob Sands and Sunk Island Estate could not be added. A letter to this effect was received at the end of the meeting. R Ward had produced some rough budget figures which were briefly discussed.

R Ward stated meetings were still being held about this. C Martinson mentioned ABP and land around Paull. R Ward had spoken to Lambert and ABP's Estate Office. Cllr P Turner felt the consultation part of this process is very important.

#### 7. a) Authorisation of Annual Returns for Year Ending 31<sup>st</sup> March 2013 for Preston, Keyingham, Ottringham, Skeffling, Winestead and Thorngumbald

The Clerk presented each of the Boards with: -

Final figures of the Annual report for the year ended 31<sup>st</sup> March 2013 were approved by the Boards. It was proposed, seconded and passed by the Board that the Chairman and Clerk sign the form on the Board's behalf when it is received.

The Annual Return for the year ended 31<sup>st</sup> March 2013.

Section 1 Statement of account was proposed, seconded and passed by the Boards.

#### b) Approval of Annual Governance Statements Year Ending 31<sup>st</sup> March 2013 for Preston, Keyingham, Ottringham, Skeffling, Winestead and Thorngumbald

The Clerk presented each of the Boards with: -

Section 2 Annual Governance Statement was proposed, seconded and passed by the Boards.

#### Proposed tour of Inspection

A discussion took place regarding the date. It was agreed this would be altered to 20<sup>th</sup> June 2013. Members would meet at 9.30am at The Station Hotel, Patrington. Coffee would be requested for 9.30am with a 10am start and a buffet lunch for 1pm.

#### 9. Future Meetings

To be confirmed – possibly November after harvest.


Tenders for maintenance are still running.

#### 10. Any Other Business

- a) Differential Rating Order – R Ward is currently investigation
- b) Website – underway. R Ward read the list of items that must be included.
- c) Contact details for members were circulated and confirmed
- d) Able UK – This has been put back 2 months
- e) ADA have a stand at the Great Yorkshire Show
- f) ADA Demonstration 17<sup>th</sup> July 2013 at Peterborough
- g) Local Development Order Far Barn, Paull – we are in contact particularly over access along Paull/Saltend Road.

- h)  Martinson asked about Sand-Le-Mere. R Ward stated he expects within the last 2 weeks the survey work will have been done. Need to build a bank and culvert it through in the same basis as Winestead. R Ward thought putting the stones on seemed to be doing a job.
- i)  Martinson Asked about Roos Wind Turbine Fund – R Ward would discuss with Mr Frizby but it was thought that the fund had not been handed over for use
- j) T Williams asked if the Board needed to complete the Waste Exemption Forms that Farmers were having to complete at the moment. R Ward said they had in the past but he will chase it up and ask ADA.

There being no Further Business the meeting was closed at 11.45am

Chairman's Signature...  .....Date..... 5.11.13 .....